

Manager of Facilities, Warren County Sports Park



The Manager of Facilities will perform a variety of skilled/manual work functions in the coordination, preparation, repair, and maintenance of athletic fields, park grounds and structures at the 128-acre Warren County Sports Park at Union Village (WCSP).



Duties:

Organic: Plan, organize, and direct the establishment and maintenance of turf grass areas and other plant materials – watering, mowing, weed removal, aeration, renovation and fertilization of athletic field turf, tree and shrub maintenance, etc.

Irrigation: Perform a variety of duties in the maintenance of irrigation systems; change and adjust heads, maintain controllers, perform irrigation system installation and maintenance projects.

Equipment: Operate a full range of grounds maintenance vehicles and equipment including dump trucks, mowers, edgers, leaf blowers, tractors, loaders, and hand and power tools; maintain tools and equipment and perform preventative maintenance on equipment; maintain play equipment, picnic tables, and other related parks equipment and facilities.

Cleanliness: Maintain cleanliness and preparedness of the WCSP including removing trash and debris from walkways, culverts, stairways, roadways, planters and parking areas, and buildings (including restrooms).

Structures: Perform semi-skilled maintenance to the interior of structures and other fixtures (hardscape, retaining walls, borders, posts, slabs, drains, etc.), perform repairs, modifications, painting, and replacement of fixtures, plumbing, electrical, and structural components.

Safety: Maintain current material safety data sheets (MSDS) for potentially hazardous materials; Maintain logs and pesticide use reports' Identify maintenance needs and safety hazards; report to appropriate staff.

Miscellaneous:

- Oversee and guide other grounds crew members as needed.
- Deal courteously and tactfully with the public in response to inquiries and complaints.
- Assist in set-up and remove of equipment needed for events including field lining and goal moving.
- Assist in construction of new facilities, including clearing, grading, draining & foundation work.
- Perform other duties as assigned.



Preference Given to Candidates With:

- two-year (associates) degree in turf management
- four years of experience in the maintenance, construction, and repair of parks or similar facilities
- an Ohio Dept. of Agriculture pesticide license (possesses or is able to acquire)
- equivalent combination of relevant training, education, and experience

Necessary Knowledge, Skills & Abilities:

- Thorough knowledge of turf management and maintenance practices/techniques for athletic fields
- Knowledge of horticulture and methods of planting and caring for plants, trees, shrubs & lawns
- Knowledge of watering requirements for turf, trees, shrubs, and lawns and various types of soil
- Knowledge of sprinkler and irrigation system design, installation, operation, and maintenance
- Knowledge of operating and mechanical characteristics of a full range of grounds maintenance equipment sufficient to skillfully operate and perform routine maintenance
- Ability to read landscape blueprints and specifications
- Knowledge and skill at proper and safe application of fertilizers, herbicides, and pesticides, and techniques for safe handling, storage, and disposal of hazardous materials
- Knowledge of safe lifting techniques
- Sufficient math skill to calculate distance, proportions, and sums
- Sufficient human relations skill to work cooperatively as part of a team to serve internal and external customers

To apply, email or mail resume and cover letter to:

Ben Huffman, Director of Sports Enterprises

Email: bhuffman@wccvb.org

Mail: Warren County Convention & Visitors Bureau
5412 Courseview Drive, Suite 220
Mason, OH 45040

The WCSP is financed, designed and operated by the Warren County Convention & Visitors Bureau (WCCVB), a professional destination marketing and management organization. The WCCVB is an independent 501(c)(6) non-profit organization, dedicated to advancing economic growth and vitality through tourism, overnight stays, and encouraging significant participation by visitors in the local tourism economy.